GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Office Procedure – Agriculture & Cooperation Department – Sexual Harassment of Women at Work place (Prevention, Prohibhition and Redressal) Act, 2013 – Constitution of Internal Committee under Section 4(1) of the Act in Agriculture and Cooperation Department – Orders – Issued.

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AGRICULTURE & CO-OPERATION (OP.I) DEPARTMENT

G.O.Rt.No.412.

Dated:28.06.2024.

Read the following:-

1. Sexual Harassment of Women at Work place (Prevention, Prohibhition and Redressal) Act,2013.
2. U.O.Note No.2438656/A1/SU.I/2024, GA(SU.I) Dept., dt:24.05.2024
3. U.O.Note No. WDC01/ 2082497/2024- PROG-II-A1, dt:26.06.2024.

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O R D E R:-

In the reference 1st read above, the Ministry of Women and Child Welfare Development, Government of India, New Delhi while enclosing the Sexual Harassment of Women at workplace (Prevention, prohibition and Redressal) Act, 2013 has stated that, it is mandatory to constitute "Internal Committee" (IC) as per section 1 (1) of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

2. In the reference 2nd and 3rd read above, the General Administration (SU.I) Department and the Department for Women, Children, Differently Abled and Senior Citizens, as per the orders of the Hon'ble Supreme Court of India, dated 12.05.2023, in Civil Appeal No. 2482 of 2014, has requested to constitute the Internal Complaints Committee immediately under Section-4(1) of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and ensure that they function effectively and furnish annual reports as per Section-21(1) of the Act to the employer.

3. In complying with the instructions in the reference 2nd and 3rd read above, the Government hereby constitute an "Internal Complaints Committees" under Section 4 (1) of Sexual Harasment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 to receive complaints on sexual Harasment of Women in Agriculture and Cooperation Department with the following members:

1.	Smt. M.Mamatha Sundari, Additional Secretary to Government, Agriculture and Cooperation Department, A.P.Secretariat	Presiding Officer
2.	Smt. K. Lakshmi Bai, Deputy Secretary to Government, Agriculture and Cooperation Department, A.P. Secretariat	Member – Convener
3.	Sri B. Appa Rao, Assistant Secretary to Government, Agriculture and Cooperation Department	Member
4.	Smt. P. Pushpa Sree, Section Officer, Agriculture and Cooperation Department	Member
5.	Smt. G. Likhitha, Assistant Section Officer, Agriculture and Cooperation Department	Member

4. The Presiding Officer and the Member of the Internal Complaints Committee shall hold Office for such a period, not exceeding three years from the date of their nomination or a new Committee is constituted by the Employer, as may be required.

(P.T.O)

5. The Presiding Officer or any Member of the Internal Committee shall be removed from the Committee when:

a) Contravenes the provisions of Section-16; or
b) has been convicted for an offense or an inquiry into and offense under any law for the time being in force is pending against her; or
c) has been found guilty in any disciplinary proceedings or a disciplinary proceedings is pending against her; or
d) has so abused her position as to render her continuance in office prejudicial to the public interest.

6. The Vacancy so created or any vacancy shall be filled by fresh nomination in accordance with provisions of this section.

7. The Internal Committee shall take act as per the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) act, 2013 and Rules.

(BY ORDER AND IN THE NAME OF GOVERNOR OF ANDHRA PRADESH)

B.RAJSEKHAR
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To
The Presiding Officer & Members of the Committee.
Copy to:
All the Section Officers in Agriculture & Cooperation Department.
The Department for Women, Children, Differently Abled and Senior Citizens (Prog.II) A.P. Secretariat.
The General Administration (SU.I) Department, A.P. Secretariat.
The P.S. to Special Chief Secretary to Government, Agriculture & Cooperation Department
The PS to Secretary to Government (Horticulture, Aquaculture and Fisheries) Agriculture & Cooperation Department
SF/SCs.

//FORWARDED :: BY ORDER//

SECTION OFFICER